

Instructions for Submitting Earthdog Test Entry Forms and Fees FGCDC Earthdog Tests for March 2 & 3, 2019

NOTE: Both your entry form(s) and your entry fees must have been received by 6:00 PM on Friday, March 1, 2019, to be considered timely as a pre-entry registration.

Entry Submission – To submit your Earthdog Test entry form(s), you have several choices:

1. You may submit your entry form(s) online at “FGCDC.Tridoc.com/EarthdogEntry.html”, or follow the links on the FG CDC website at “FGCDachshundClub.com” to go to the entry form online. **Please use our online entry form. It’s easy, uses no paper, and is delivered nearly instantly!**
2. You may fill out the entry form(s) on your computer and save them as PDF files. Then attach those PDF entry forms to an email and send them to “FGCDachshundClub@gmail.com”.
3. If you cannot save your completed form, you may fill out the entry form(s) on your computer and print out the entry form(s). If you have access to a scanner, you may scan the printed form(s). Then attach those scanned documents to an email and send them to “FGCDachshundClub@gmail.com”.
4. If you do not have access to a scanner, you may fill out the entry form(s) on your computer, print out the completed entry form(s), and fax them to the Test Secretary at 813-501-1288.
5. If you do not have access to a fax machine or a scanner, you may fill out the entry form(s) on your computer, print out the completed entry form(s), and send them via USPS mail to Cherie Onkst, Test Secretary, 5206 Dwire Court, Tampa, FL 33647. Please contact the Test Secretary at 813-928-9288 or “FGCDachshundClub@gmail.com” before sending a paper entry form.

Entry Fees – To pay your Earthdog Test entry fees, you have three choices:

1. You may pay your entry fees online via PayPal from your bank account, with a credit card, a debit card, or your PayPal account. You do not need to have or create a PayPal account to pay using PayPal. To use this method, simply click the “Pay Now” button and follow the directions on the confirmation page after submitting your entry. **You may make a single PayPal payment for all your entries for multiple dogs.**
2. You may pay your entry fees using your financial institution’s “bill pay” or similar payment mechanism, which will create and mail a paper check for you. Be certain to leave sufficient time for the check to be received from your financial institution by the deadline. Make the check payable to “Florida Gulf Coast Dachshund Club”, which will set the first line of the mailing address. Set the full payment address to Florida Gulf Coast Dachshund Club, Lucy Granowicz, Club Treasurer, 6547 Bonnie Blue Drive, Wesley Chapel, FL 33544. Do not send a bill pay check to the Test Secretary.
3. You may pay your entry fees using a paper check that you write. Make the check payable to “Florida Gulf Coast Dachshund Club” and mail to Lucy Granowicz, Club Treasurer, 6547 Bonnie Blue Drive, Wesley Chapel, FL 33544. Do not send a paper check to the Test Secretary with a paper entry form.

**Electronic submission of entry form(s) and online fee payment are greatly appreciated
and help make the events smoother, faster, and easier for everyone.**

For questions or problems, contact the Test Secretary at 813-928-9288 or “FGCDachshundClub@gmail.com”.

NOTE: Electronic entries and payments are the preferred entry method! Carefully and legibly hand-printed paper entry forms should be sent only as a last choice! Please contact the Test Secretary at 813-928-9288 or “FGCDachshundClub@gmail.com” before submitting a paper entry form or paper check.